



National Finance Center Customer Notification

Date of Notification: March 27, 2009

Subject: Nonreceipt Issue - Standard Form SF-50, Notification of Personnel Action

Database/Customer(s) Affected: All Customers

Dear Customer:

During the database change, two records were modified to include the Remote Printing Flag. This is the flag that is used to determine if the SF-50 is printed or sent to Remote Forms Queuing System (RFQS). There was a problem with one of the front end programs that inadvertently populated the Remote Printing Flag. This issue was corrected in pay period 03, 2009.

The issue impacted SF-50s generated in the RFQS, SF-50s sent to e-OPF, and SF-50s mailed during pay periods 22, 2008, through 03, 2009. NFC is in the process of identifying the missing SF-50s and will take the following steps by Friday, April 10, 2009:

- For e-OPF users, NFC will recreate SF-50s and forward electronic records to e-OPF.
- For all non e-OPF users, NFC will mail all parts of the SF-50s to agencies based on the address contained in NFC's Table Management System (TMGT), Table 001.
- NFC will provide a listing to agencies which will identify the missing SF-50s.

Prior to mailing the SF-50s, the agency Customer Service Representatives (CSR) will contact each agency Point of Contact (POC) to verify the mailing addresses contained in TMGT.

TIP OF THE WEEK

To view updated tax formulas, visit NFC's homepage at www.nfc.usda.gov and click on the Publications tab. Under the Quick Picks menu located on the right, click on Tax Formulas.

In addition, please note that missing SF-50s for Pay Periods 22, 2008, through 03, 2009, will not be stored in RFQS.

If you have any questions regarding this notification, please contact the NFC's Client Management Branch at Customer.Support@usda.gov.

KG/DL/M5-09-040/041

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